

Application - Building Projects Support Program

Form Preview

Eligibility Checklist

* indicates a required field

This grant program will be competitively assessed and not all eligible grant applicants will receive funding.

Competitive assessment is based on the quality and detail of information provided by the applicant at the time of submission against the assessment criteria and all other applications received.

Applicants are encouraged to ensure that all information is included in their application at the time of submission.

Before commencing your application please read the Program [Guidelines](#) as you will need to refer to them in your application.

If you are unsure about eligibility, please ring Business Tasmania on 1800 440 026 or e-mail bpsp@stategrowth.tas.gov.au

If your answer is 'No' to any of the questions below, it may indicate that you are ineligible to apply.

The Department of State Growth may contact you to obtain additional information regarding your application.

The Department of State Growth may utilise information available to it in the normal course of business to assist in informing the assessment of your application.

Have you read and understood the Program Guidelines? *

Yes

Please confirm that your business owns or leases a property in Tasmania that incorporates a proposed development project with a construction value of at least \$2 million. Note: if you answer NO to this question your project may still be approved if it provides significant social and/or community benefit. *

Yes

No

At least 1 choice and no more than 1 choice may be selected.

Projects with a construction value below \$2 million would need to demonstrate significant social and/or community benefit.

Please confirm that your business has a development project that is generally able to commence construction within six months of receiving approval for a grant under this program. *

Yes

No

At least 1 choice and no more than 1 choice may be selected.

Please confirm that the development project would not proceed or would be delayed in the absence of grant funding under this program. *

Yes

No

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At least 1 choice and no more than 1 choice may be selected.

Please confirm that your business has the financial capacity to deliver the contribution towards the project, meet project contingencies and have the operational capacity to manage the project through to completion. *

- Yes
- No

At least 1 choice and no more than 1 choice may be selected.

Please refer to the ineligibility criteria specified on page 4 of the Program Guidelines and confirm that your business: *

- Holds an active Australian Business Number (ABN) and is registered for GST.
- Is not a public company as defined in the Corporations Act 2001.
- Is not a State or Commonwealth government body, government agency or a government business enterprise.
- Is not under External Administration or subject to bankruptcy or similar proceedings.
- Application is not submitted by a third party on behalf of the business owner.
- Project is physically located in Tasmania.
- Project is not a commercial property subdivision.

At least 7 choices must be selected.

If your project is for residential housing please confirm that significant community and social benefits can be demonstrated. *

- Yes
- No
- Not applicable

At least 1 choice and no more than 1 choice may be selected.

Applicant Details

* indicates a required field

Name of Organisation *

Organisation Name

Type of Entity *

- Incorporated Association
- Registered Company
- Partnership
- Sole Trader
- Trust
- Other

At least 1 choice and no more than 1 choice may be selected.

Other, please specify

If a Trust, please attach a copy of your Trust Deed and any variations.

Attach a file:

Multiple files can be uploaded.

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If relevant please attach a copy of your Organisation Constitution or rules of association and certificate of incorporation.

Attach a file:

Multiple files can be uploaded.

Which industry does your business operate in? *

Is there a better description of your business, industry or operation?

e.g, vineyard, oysters, sporting club etc

Australian Business Number (ABN) *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Business Address *

Address

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Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Postal Address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Please indicate in which Local Government Area your business is located? *

Break O'Day
Brighton
Burnie City
Central Coast
Central Highlands
Circular Head
Clarence City
Derwent Valley
Devonport City
Dorset
Flinders
George Town
Glamorgan - Spring Bay
Glenorchy City
Hobart City
Huron Valley
Kentish
Kingborough
King Island
Latrobe
Launceston City
Meander Valley
Northern Midlands
Sorell
Southern Midlands
Tasman

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Waratah - Wynyard
West Coast
West Tamar

Business Contact Name *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

For this application

Business Contact Position Title *

Business Contact Phone Number *

Business Contact Email *

Must be a valid email address.

Business Website

Must be a URL.

Banking Details

* indicates a required field

Name of Bank or Financial Institution *

Bank Account *

Account Name

BSB Number

Account Number

<input type="text"/>	<input type="text"/>
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Must be a valid Australian bank account format.

Summary of Project

* indicates a required field

Project Name *

Project Address *

Address

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Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Please provide a brief description of the project. *

Word count:

Must be no more than 250 words.

Is the project multi-staged? *

Yes

No

At least 1 choice and no more than 1 choice may be selected.

Expected Construction Start Date *

Must be a date.

Expected Construction End Date *

Must be a date and no earlier than 26/2/2021.

How much funding do you wish to apply for?

Please describe how your business plans to fund the project i.e. the mix between grant funding under this program and other sources of funding such as bank finance, cash reserves and additional equity. *

Word count:

Must be no more than 200 words.

How much is your business borrowing from a bank/financial institution towards the project?

\$

Must be a dollar amount.

How much is your business directly contributing towards the project? *

\$

Must be a dollar amount.

Amount of grant requested *

Must be a dollar amount.

grant funding is available of up to 25% of the construction cost.

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What is the total construction cost of the project? This figure should exclude costs such as plant & equipment, fitout and other items that do not ordinarily form part of a building contract. *

Must be a dollar amount.

Please attach evidence such as construction contracts or similar documentation to confirm the construction cost of the project. *

Attach a file:

Criterion 3 - Value of the grant compared to the value of construction that the grant brings forward.

Grant request as a percentage of total construction cost. *

This number/amount is calculated.

Supporting Evidence

It is critical that you provide sufficient commentary and attach evidence to support your responses to allow for a full assessment of this application.

Please outline why the project would not proceed, or would be delayed, in the absence of the grant funds available under this program. *

Word count:

Must be no more than 500 words.

Please provide any relevant supporting documentation for this response.

Attach a file:

For example, correspondence with bank/financial institution re availability of finance.

Please indicate the extent to which Tasmanian labour and materials will be used in the construction of the project. *

Word count:

Must be no more than 500 words.

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Please provide any relevant supporting documentation for this response.

Attach a file:

Project Delivery

Please provide commentary on the capacity of your business to manage and deliver the project. For example, past experience in delivering projects of a similar nature and size. *

Word count:

Must be no more than 500 words.

Please provide any relevant supporting documentation for this response.

Attach a file:

Under this Program projects must generally be able to commence within six months of receiving approval for a grant. Please provide commentary on the status of regulatory approvals for the project and attach evidence of these approvals. *

Word count:

Must be no more than 500 words.

Please provide any relevant supporting documentation for this response.

Attach a file:

e.g. local government, planning, environmental and heritage approvals etc

Financial Capacity of Business

Please attach supporting evidence indicating the financial capacity of your business to support the project.

Financial statements for 2018, 2019 and 2020 financial years (if available).

Attach a file:

Year to date (from 1 July 2020) financial statements.

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Attach a file:

Business tax returns for 2018, 2019 and 2020 (if available).

Attach a file:

ATO integrated client account for the previous 12 months.

Attach a file:

Cash flow budgets if available.

Attach a file:

List of aged creditors and debtors.

Attach a file:

Correspondence or agreements with your bank confirming the level of funding available for the project.

Attach a file:

Any additional supporting evidence that may be relevant.

Attach a file:

Driver's Licence

Please attach a copy of your current driver's licence. *

Attach a file:

Response to Assessment Criteria

* indicates a required field

Criterion 1: Please outline how your project will deliver economic benefits to Tasmania, including (but not limited to) the use of Tasmanian materials and labour in the construction of the project. Consider both the short and long term economic benefits to Tasmania. (Weighting = 50%)

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*

Word count:

Must be no more than 750 words.

Please provide any relevant supporting documentation for this response.

Attach a file:

Criterion 2: Please outline how your project will deliver community and social benefits to Tasmania. (Weighting = 30%)

*

Word count:

Must be no more than 750 words.

Please provide any relevant supporting documentation for this response.

Attach a file:

Criterion 3: Value of the grant compared to the value of construction that the grant brings forward. (Weighting = 20%)

A written response is not required in this section and assessment is based on information already provided.

Declaration and Privacy

* indicates a required field

Declaration and Privacy statement

The term 'Application' means this online form and all attached documents.

For and on behalf of the applicant detailed in this application, I, the undersigned, acknowledge and warrant (as the case may be) that:

1. I have authority to provide the information contained in this application and to execute (by completion of details below) this application on behalf of the applicant.

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2. the department can rely upon the information and representations contained in this application (including these acknowledgements).
3. I have read, understood and I am able to comply with all criteria, terms and conditions contained in the guidelines and application form.
4. I have read and understood the eligibility requirements and assessment criteria for this program and declare to the best of my information, knowledge and belief, the applicant is eligible under those criteria and the information provided is true and correct.
5. the department may undertake all necessary credit checks, organisational searches and any other checks and enquiries on the applicant as the department determines and is hereby authorised to do so.
6. the application is made at the applicant's own cost and risk, the selection of the applicant for program funds is at the absolute discretion of the department and this application remains the property of the department.
7. the applicant will be responsible for notifying the department in writing of any changes relating to information provided in this application. Until receipt of such notification, the department shall process the application in accordance with the information provided.
8. grant payments will be made via Electronic Funds Transfer (EFT), to a nominated bank account and the department is hereby authorised to make such payments.
9. the department is under no obligation to verify the authority of the undersigned on the bank account details.
10. the department will not be held responsible for delays of payment, or errors due to factors outside their reasonable control. The department reserves the right to terminate or suspend an EFT and to pay by cheque or any other manner which the department may determine.
11. the applicant agrees to indemnify the Crown in the Right of Tasmania, against all present and future legal liability, claims or proceedings for financial loss arising from, or attributable to the provision and use of the information contained in this application and/or receipt and use of grants from the Building Projects Support Program.
12. if a grant is awarded, the applicant must enter into a legal agreement with the department in order to receive the grant. This agreement will be on such terms and conditions as the department determines and, together with this application form and any applicable program guidelines, will form the whole agreement.

I am authorised to complete this application and have read and understood the declaration and privacy statement *

Yes

Authorised Person's name *

Title

First Name

Last Name

Position held *

Date of declaration *

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