

Application for 100% Seated Capacity Form Preview

Venue details

* indicates a required field

About the venue

This form is to enable indoor and outdoor seated theatres, cinemas, concert venues, places of worship, funeral homes, stadiums and arenas to apply for 100 per cent seated capacity.

Public Health officers will assess your application and contact you if further information is required.

Should you need assistance in completing this form, please contact the **Cultural and Tourism Development Division** in the **Department of State Growth**: eventsframework@stategrowth.tas.gov.au or **03 6165 6650**.

This form should be completed in conjunction with the Events Framework and supporting documents (including an Events COVID-19 Safety Plan template) available at www.business.tas.gov.au/eventsframework

Name of Venue *

Type of venue *

- Theatre
- Cinema
- Concert Venue
- Place of Worship
- Funeral Home
- Stadium/Arena

Address of venue *

Address

Is the Event/Service *

- Ongoing One-off Event

Date of Event/Service *

Must be a date.

What is 100% seated capacity of your venue? *

Must be a number.

What is the usable size of the venue in square metres? *

Must be a number.

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Please detail the unseated areas of the venue, the size in square metres, and how many people at one person per two square metres.

For example: Foyer, bar, toilets, etc.

Unseated area	Size in square metres	Number of people
One area per line.	Must be a number.	Must be a number.

How many staff/ performers/ volunteers/ service attendants will be present at the venue during events? *

Must be a number.

Congestion and queuing measures

In order for Public Health Services to be satisfied that risks have been mitigated and to allow up to 100% seated capacity in the venue, you must outline specific control measures you will implement to minimise congestion and queuing between patrons at the venue.

You should provide as much detail as possible to best facilitate the assessment process.

How will you address queuing and congestion at:

Entry and exit points *

Foyer/ ticketing/ box office area *

Food and beverage service points *

Toilets *

Other

General COVID protocols

Relevant to the assessment of the application are the COVID-safety protocols of your venue.

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Please outline your venue's hygiene protocols *

Please outline your cleaning procedures and schedules *

Please outline how you propose to communicate COVID-safe behaviours and protocols to patrons *

From 1 May 2021, Check In Tas app is required for contact tracing. Please outline your contact tracing procedures *

Document lodgement

Upload your venue's COVID-safety plan *

Attach a file:

Please upload your venue's COVID-safety plan

Upload a site map(s) for the venue *

Attach a file:

This must outline dimensions (including of foyer space), entrances and exits, bathrooms, sanitiser points etc

Upload any other supporting documents

Attach a file:

Such as emergency management plan, cleaning schedules and policies, and other relevant documentation

Other information

You may wish to provide further information to assist in the assessment of this application.

Is there anything else you would like to say?

Event contact details

* indicates a required field

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Venue manager

This person will receive general correspondence relating to this registration, including being notified of the outcome of the assessment.

Name of venue manager *

Individual Organisation

Organisation Name

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Contact person *

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Email *

Mobile number *

Responsible Person

This person may be contacted by Public Health Services on request.

They will be responsible for providing patron contact details to Public Health Services if contact tracing is required after a performance.

Name of Responsible Person *

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Postal address *

Address

<input type="text"/>
<input type="text"/>

Email *

Mobile number *

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Certification

* indicates a required field

Right to information

Information you provide to the Department of State Growth and details of assistance may be subject to requests for public disclosure under the *Right to Information Act 2009*.

Personal information collection

You are providing personal information to the Department of State Growth, which will manage that information in accordance with the *Personal Information Protection Act 2004*. The personal information collected here will be used by the Department for the purpose of assessing your Events and Activities Registration and related activities. Failure to provide this information may result in your Events and Activities Registration not being assessed or records not being properly maintained. The Department may also use the information for related purposes, or disclose it to third parties in circumstances allowed for by law. You have the right to access your personal information by request to the Department and you may be charged a fee for this service.

Certification

I certify that:

- all the details supplied in this form are correct
- I have read and understood the section on 'right to information' and 'personal information collection' and accept the terms

All events must

- **comply with existing density and physical distancing requirements**
- **have a COVID-19 Safety Plan that shows how the current COVID-19 safety requirements and restrictions are met**
- **not take place until approval is given by the Department of State Growth**

I agree *

Yes

Press the 'Next Page' button to review your registration.

Once your registration is complete and you do not wish to make any further changes press 'Submit'.

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